



Phoenix, AZ Labor Guidelines

For Exhibits, Exhibitions, Displays and Trade Shows, Public & Private

To simplify show preparation, we are certain you will appreciate knowing in advance that labor will be required for certain aspects of your exhibit handling. To help you understand the show site work rules, we ask that you read the following:

Booth Labor, Freight, Electrical

Full-time exhibitor personnel may install and dismantle all exhibit properties in Phoenix. Company identification such as a medical identification card or payroll stub must be carried. Arizona is a right-to-work state. The local Union controls the movement of freight in and out of buildings, lays all aisle carpet and installs pipe and drape for the General Contractors.

Exhibitors may “hand-carry” material into the convention center, provided they do not use material handling equipment to assist them. Exhibitors may not be permitted access to loading dock/freight door areas. Union personnel has jurisdiction over all material handling responsibilities outside of those carried out by the exhibitor.

Electrical labor needs to be hired for all under-carpet distribution of electrical wiring and for all facility overhead distribution of electrical wiring, including coaxial cable, fiber optics, twisted pair, etc., and the distribution of same from product to booth and from booth to booth. All motor and equipment hook-ups requiring hard wiring connections and all installation and/or repair of electrical fixtures require electricians, as well as all installation of electrical motors and electrical apparatus to be energized. All outlets over 20 amps and/or with a voltage over 150 volts require electrical labor. Labor is required to inspect equipment pre-wired to plug into the system.

Hours

In Phoenix, straight time rates are from Monday through Friday, 8:00 am to 4:30 pm. Overtime rates are incurred outside of those hours on Monday through Friday as well as all day on Saturdays, Sundays and holidays. Lunch is from 12:00 pm to 12:30 pm.

Safety

Standing on chairs, tables, or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. T3 Expo cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in assembling your booth, labor can be ordered through T3 Expo by returning the Display Labor order form in this Exhibitor Service Kit in advance, or returning it on show site to T3 Expo's Service Desk.

Tipping

T3 Expo requests that exhibitors do not tip our employees. They are paid at an excellent wage scale denoting a professional status and we feel that tipping is not necessary; this applies to all employees. Any request for tipping should be brought to the attention of a T3 Expo representative at the Service Desk.